

HEALTH & SAFETY REVIEW

Health & Safety Manual, Resources & Video Review, scan QR Code →



HEALTH & SAFETY POLICY

Wild West Dirt Works and Glacier Rock Resources are committed to a safe and healthy work place for workers, visitors and others near the worksite.

Management will do this by ensuring workers are;

- ⇒ trained for their job tasks, worker support, & safety
 - ⇒ aware of hazards at the worksite
 - ⇒ aware of their rights and responsibilities
- Supervisors** will be;
- ⇒ trained for their job task, worker support, & safety
 - ⇒ use appropriate hazard controls
 - ⇒ wear PPE as identified
 - ⇒ advise workers of hazards
 - ⇒ report unsafe work conditions to management

Workers (including Subcontractors) will;

- ⇒ Protect themselves and others at or near the worksite
- ⇒ wear PPE and use identified hazard controls
- ⇒ Report unsafe work conditions to supervisor

All members of the Wild West/Glacier Rock team shall comply by OHS Act, Code and Regulation and all work site policies.

3 RIGHTS

RIGHT TO REFUSE unsafe work. When a worker refuses unsafe work, the supervisor must stop and evaluate the job tasks assigned to the worker and investigate the incident. To resume work, the worker must be provided with additional training, provided with additional tools, hazard controls or PPE. In some cases another worker maybe assigned to the task or the task may be revised to be done in a safe manner.

RIGHT TO KNOW. All workers have the right to know the hazards associated with the jobs tasks they are assigned to as well as those hazards around them.

A SSHA (site specific hazard assessment) is completed each morning to share these hazards with all workers on site. Workers are also provided training (first aid, whmis2015 etc) and emergency response information.

RIGHT TO PARTICIPATE. All workers have a right to partake in SSHA, safety meetings, emergency drills, and the option to be part of the Health and Safety team as a HS Representative.

VISITORS & OTHERS

Visitors and Other Contractors must be orientated and follow the health and safety guidelines of WWDW and GRR

- Shop visitors (Visitor Orientation Form)
- Public at the worksite (Flaggers assist)

Contractors must have appropriate Insurance and WBC, safety training and orientation to be on a WWDW or GRR worksite.

NEAR MISS AND HAZARD ID

Documenting potential incidents to establish worker training and procedures that may be required.

TRAINING

WWDW and or GRR will provide training to workers to ensure qualified to perform their work tasks. BEFORE starting work. This may include;

ORIENTATION & REVIEW *On hire and this document ON THE JOB TRAINING* Learning tasks at the worksite with direction from co-workers and referencing Safe Work Practices & Procedures.

SAFETY MEETINGS Regular meetings discussing health & safety issues, how to, ERP, etc

ONLINE COURSES WHMIS2015, Ground Disturbance, Construction Safety Training

IN PERSON CLASSES First Aid, H2S, Class 1 Training

HEALTH & SAFETY REPRESENTATIVE

Your Health & Safety Rep is TABOR CISSELL

Tabor was voted in by his co-workers in December of 2020. Tabor has received training as a Health & Safety Rep and participates with supervisors and management representing workers in hazard assessments, safe work practices and procedures, investigations and other safety issues that may arise.

If you would like the opportunity to be a HS Rep, please contact Katherine or Julie

LEGISLATED DUTIES

Federal, provincial, and municipal legislation that regulates health & safety of workers. For example;

- ⇒ Occupational Health & Safety (OHS)
PPE requirement, First Aid avail, Training, etc.
- ⇒ Workers Compensation Act (WCB)
- ⇒ Employment Standards (Alberta Labor)
- ⇒ Traffic Safety Act
Seat belt, distracted driving, load securement

PROGRAM ADMINISTRATION

The companies keep statistics on safety program compliance. An action Plan is developed from each COR audit annually.

HAZARD ASSESSMENT

ALL job tasks have been identified in the health and safety manual indicating Hazards and appropriate Controls to ensure task can be completed safely.

We identify **Physical, Biological, Chemical and Ergonomic** Hazards in the workplace which MAY include **people, the environment, materials we work with and the tools we use.**

Method to report hazards **VERBALLY, FORMAL HAZARD ASSESSMENT** (in the manual) and onsite **SSHA** (site specific hazard assessments)

HAZARD CONTROL

Methods to make a work task safer; utilize the following types of control to ensure your safety (in order of priority)

Elimination/Substitution the task or replace with a safer task

Engineering Controls; Isolate or remove the hazard. Physical Barriers, guards, backup alarms, mirrors, fire extinguishers, etc.

Administrative Control; safety training, following safe work practice/procedure, following rules & policies, etc.

Personal Protective Equipment (PPE); coveralls, hardhat, gloves, steel toed boots, hearing/eye protection, etc.

POLICIES

Violence, Harassment & Discrimination are not tolerated at the worksite, nor are **Drug and/or Alcohol** use.

**Employee Suggestions →
and Concerns**



PERSONAL PROTECTIVE EQUIPMENT

All workers must wear PPE when SSHA or Regulation requires. Must be clean and in good condition, may include:

Steel Toed Boots - where risk of falling objects

Hard Hat - where overhead hazards exist

Gloves - handling hazardous objects or chemicals

Safety Glasses - risk of hazards to eye

Hearing Protection – elevated noise

Fire Retardant Coveralls - risk of fire

Hi Visibility Gear - working near traffic/equipment

SAFE WORK PRACTICES (SWP)

Developed by managers and workers to identify general safety guidelines and general considerations to complete a job task. **Task not defined? Inquire!**

Examples: Bear Awareness, Lifting Manually, Traffic Control, Load Securement

SAFE JOB PROCEDURES (SJP)

Developed by managers and workers to identify specific (1,2,3..) safety procedures to complete a task. Includes required PPE. **Task not defined? Inquire!**

Examples: Boosting & Charging Batteries, Fueling Equipment, installing a Dozer Blade, Loading a Dump Truck, etc,

PREVENTATIVE MAINTENANCE

Maintain equipment in a manner that maximizes the safety and effectiveness of the fleet.

OIL CHANGE/SERVICE; 10,000km or 300-500 Hours

GREASING; Equipment @ every fuel up

Trucks/Trailers @ every 10,000 km

INSPECTIONS

Completed regularly to control the possibility of an incident by identifying unsafe acts/conditions.

Daily Equipment Inspections - visual before entering vehicle. Ensures equipment is in good working order. Conducted by Workers.

Quarterly Worksite; Site check at the shop, office and worksite to ensure good housekeeping, observe worker behavior and PPE in good condition.

Conducted by HS Rep, Supervisors or Managers

Annual; Transport Units, Heavy Equipment, Service Trucks. Conducted by Managers or Certified personnel.

INCIDENT RESPONSE PROCEDURE

1. Obtain Medical Aid
2. Notify Supervisor
3. Complete Incident Report
4. Investigate Incident
5. Follow-up Actions

INVESTIGATIONS

All incidents shall be investigated by **TRAINED INCIDENT INVESTIGATOR KATHERINE CISSELL**
INCIDENT INVESTIGATOR JULIE RADOMSKA

EMERGENCY RESPONSE (ERP)

ERP POSTED: Shop, office, GRR pit, supervisor trucks
Emergency Drills are conducted **ANNUALLY**. Recently we did a drill about **Fire on a Dozer**

COMPANY CONTACTS

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